

The United Nations Trust Fund to End Violence Against Women 2015 Call for Proposals: Full Fledged Proposal

I. Organization Information

A. Organization Contact

Organization Name	Help & Shelter
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Country or Territory	Guyana
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B. Primary Contact Person

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C. Secondary Contact Person

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D. Type of Organization

- Government
- Civil Society Organization
 - Human rights
- Academic/Research
- Professional Association
- United Nations Country Team (UNCT)

Specify Administrative Agent

Specify Coordinating Agent

Specify other Participating Agencies

- Other
 - Specify

Is the organization a non-governmental organization?

- Yes No

Does the organization have a legal status in the country of operation?

- Yes No

Is the organization applying on behalf of a network or coalition?

- Yes No

List the key networks the organization is a part of. If not applicable, please type N/A. (maximum 60 words)

The Domestic Violence Oversight Committee,
Sexual Offences Task Force
Trafficking in Persons Task Force

What is the mission and main focus area of the organization? (maximum 60 words)

Mission: to bring about a society where attitudes of violence and practices of violence have been transformed. /our main focus areas are as follows:

- (i) Public education, advocacy and networking with groups and relevant agencies
- (ii) Provision of counselling services, including a 24-hour crisis hotline;
- (iii) Maintenance of a Shelter
- (iv) Lobbying for the strengthening and implementation of laws

For Civil Society Organizations Only – Please list your major donors: (maximum 60 words)

Our major donors are the UN agencies; the United Nations Population Fund, the European Union; Canadian Fund for local Initiatives, UK Foreign and Commonwealth Office, United States Agency for International Development and the Government of Guyana

E. Level at which the organization operates (select all that apply)

- Community-based/grassroots
- Local
- Sub-national (i.e. province, state)
- National
- Regional
- International

F. Annual Organizational Budget (in US Dollars)

2012	2013	2014
171,965	168,591	115,668

*Estimated resources allocated for ending violence against women programming (in US dollars):

2012	2013	2014
137,572	131,397	57,040

G. Has the organization previously applied for a grant from the UN Trust Fund?

- Yes No

Year(s) 2011

H. Has the organization previously received funds from the UN Trust Fund?

- Yes No

Year(s) **Amount (US dollars)**

2007 116,114

I. The UN Trust Fund may share the organization information provided in this section with other donors. Please state whether your organization consents to this information being shared.

- Yes, I consent to the information provided in this section being shared with other donors.
- No, I do not consent to the information provided in this section being shared with other donors.

II. Project Focus**A. Country(ies) and/or territory(ies) of implementation**

Guyana

B. Level of proposed project intervention (select all that apply)

- Community
- Local
- Sub-national (i.e. province, state)
- National
- Regional
- Cross-regional

C. Form(s) and manifestation(s) of violence that will be addressed by the project (you may select a maximum of four)

- Violence in the family**
 - Intimate partner violence
 - Physical violence
 - Sexual violence
 - Psychological or emotional violence
 - Economic violence
 - Non-partner violence
 - Physical violence
 - Sexual violence
 - Psychological or emotional violence
 - Economic violence
- Violence against the girl child
 - Harmful practices
 - Early/Child marriage
 - Forced marriage
 - Pre-natal sex selection
 - Female Infanticide
 - Female genital mutilation/cutting
 - Dowry-related violence
 - So called 'honour crimes'
 - Maltreatment of widows (e.g. widow 'cleansing')

Other (Specify)

Violence against domestic workers

Other (Specify)

Violence in the community

Femicide

Sexual violence by non-partners (rape/sexual assault)

Sexual harassment and violence in public spaces/institutions

Violence in schools

Violence in the workplace

Violence in public spaces

Other (Specify)

Trafficking

Other (Specify)

Violence perpetrated or condoned by the State

Custodial violence

Forced sterilization/ pregnancy/ abortion

Gender-based violence during armed conflict

Gender-based violence in refugee/ internally displaced persons (IDPs) camps

Gender-based violence in post-natural disaster settings

Other (Specify)

D. Primary beneficiaries – who will benefit from this project and whose lives are expected to change (you may select a maximum of four). Please also enter the approximate number of primary beneficiaries you expect to reach through this initiative.

Female domestic workers

Female migrant workers

Female political activists/human rights defenders

Female sex workers

Female refugees/Internally displaced/asylum seekers

Indigenous women/from ethnic groups

Lesbian, bisexual, transgender

Women and girls in general

Specify approximate 375

number

- Women/girls with disabilities
- Women/girls living with HIV and AIDS
- Women/girls survivors of violence

Specify approximate number 60

- Women prisoners

- Other (Specify)

Specify Other-Parents/Guardians of girls survivors of violence and children affected

Specify approximate number 45

Total number of primary beneficiaries: 480

Main characteristics of Primary Beneficiaries (select all that apply)

Age

- Girls (0-9)
- Adolescents (10-19)
- Young women (20-24)
- Adult Women
- Elderly women (60 and above)

Socio-Economic Level

- Low
- Medium
- High

Location

- Urban
- Rural
- Nomadic

E.Secondary beneficiaries – with whom you will work in order to change the lives of the primary beneficiaries (you may select a maximum of four). Please enter the approximate number of secondary beneficiaries you expect to reach through this initiative.

- Civil society organizations (including NGOs)
- Community-based groups/members
- Specify approximate number 60
- Educational professionals (i.e. teachers, educators)
- Specify approximate number 75
- Faith-based organizations

- General public/community at large
- Government officials (i.e. decision makers, policy implementers)
- Health professionals
- Journalists/Media
- Legal officers (i.e. lawyers, prosecutors, judges)
- Men and/or boys
 - Specify approximate number 300
- Parliamentarians
- Private sector employers
- Social/welfare workers
- Uniformed personnel (i.e. police, military, peace-keeping officers)
- Other (Specify)
 - Specify Out of school youths (Creative Arts) & Parent Teacher's Association(PTA)
 - Specify approximate number 375
- Total number of secondary beneficiaries: 810**

F. Strategies/areas of intervention (you may select a maximum of four)

- Preventing Violence**
 - Mobilizing communities (establishing self-help groups, community watch groups, etc.)
 - Employing Information, Education and Communication (IEC)
 - Fostering coalitions and networks
 - Public outreach/awareness-raising
 - Developing capacities of community groups and leaders
 - Engaging new partners (men and boys, traditional leaders, employers, etc.)
 - Influencing organizational and/or traditional practices
 - Changing individual knowledge and attitudes
 - Creating opportunities for women to exercise social, economic and political rights
 - Addressing the twin pandemics of HIV/AIDS and violence against women
 - Advocacy

Other (Specify)

Improving Service Delivery

- Creating/enhancing multisectoral referral systems
- Promoting access to justice (e.g. legal aid, training for police/lawyers, reparations, etc.)
- Promoting/providing services (psychosocial counselling, medical services, shelters, etc.)
- Creating community-based protection systems
- Building partnerships/coalitions
- Addressing the twin pandemics of HIV/AIDS and violence against women
- Other (Specify)

Strengthening Institutional Responses

- Supporting implementation of multisectoral policies and national action plans
- Securing resources/gender-responsive budgeting for addressing violence against women
- Working with institutions to develop accountability systems
- Monitoring implementation
- Conducting research, data collection and analysis
- Enhancing capacities of government officials and decision-makers
- Advocacy
- Other (Specify) Enhancing life skills through Creative Arts programme for youths

G. Laws, Policies and Action Plans

The project will be contributing to the implementation of: (select all that apply)

Law(s)

Title	Year
Sexual Offences Act	2010
Domestic Violence Act	1996
Protection of Children Act	2009
Combating of Trafficking in Persons Act	2005

Policy(ies)

Title	Year
National Domestic Violence Policy	2008

Describe the law(s), policy(ies) or action plan(s)

Sexual Offences Act 2010 (as amended)

The Act reformed the law relating to sexual offences, changing the definitions of pre-existing offences, repealing outdated offences and creating new offences. It is gender neutral as the aim is to protect all those who are vulnerable to sexual abuse.

Domestic Violence Act 1996

The Act provides protection to survivors/victims of domestic violence by enabling the granting of protection orders and other relief, including occupation orders and giving the police powers of arrest in the event of breach of relief granted.

The National Domestic Violence Policy 2008

The policy provides for a multi-sectorial response to DV aimed at its prevention and the provision of services to victims/survivors.

Protection of Children Act 2009

The Act provides for the protection of children and for appropriate action to be taken when a child is known to be or suspected of being abused or at risk of abuse.

The Childcare and Protection Agency is responsible for implementing the Act and for taking all reasonable steps to protect children from harm, abuse and exploitation.

Combatting of Trafficking in Persons Act 2005

The Act prohibits all forms of human trafficking, provides for sentences from 3 years to life, the forfeiting of traffickers' property and restitution to and protection and repatriation of victims.

The 2014-15 Combating of TIP Action Plan seeks to reduce vulnerability, especially among youths, to the lure of traffickers, expand on sensitization and awareness, broader the involvement of civil society and strengthen law enforcement response.

III. Project Description

A. Project Summary: In three sentences each, please provide the following (maximum 100 words)

- 1) Justification (why): Justify your proposed project, referring to the evidences of gaps, issues and needs identified from previous initiatives, needs assessments, research and/or evaluations.
- 2) Results (what): Describe what results your proposed project aims to achieve.
- 3) Strategy (how): Describe the strategies that will be employed to achieve the intended results.

I. Gender Based Violence and child abuse continue to be the most pervasive human rights violations in Guyana. Domestic violence affects 33%-67% of women and a 3,000+ increase in violent acts against children was reported between 2009 and 2012.

II. The aim of the project is to build consensus, engagements and competencies within a community-based framework for addressing and preventing GBV, SV and other forms of exploitation in communities and schools.

III. Strategies will include preventing violence, improving service delivery and strengthening institutional response in two communities in one of Guyana's administrative region (region 4).

B. Title Preventing violence through creating safer schools and communities

C. Duration 3 years

D. Project Start date	15/01/2016
Project End date	14/01/2019
E. Total amount requested from the UN Trust Fund	99,950
F. Total contribution from applicants	6,341
G. Total Project budget	106,291

H. Implementing partners/participating agencies

Help & Shelter
UN Women

I. The project intends to (select one)

- Support the implementation of national and local laws, policies and action plans that address violence against women
- Address the intersection of HIV/AIDS and violence against women

IV. Project Narrative**A. Executive Summary**

Despite laws and policies for the protection against acts relative to SGBV, Guyana suffers from high incidences of domestic violence violations, ranging from 33% to 67%; high rates of femicides between 22-24 reports yearly, child abuse increased from 900 in 2009 to over 4000 in 2011, of which 715 were child sexual abuse cases and Guyana is reported to have the second highest rate of adolescent pregnancy in the Caribbean and South America. These figures are national but reflect numbers in the region in which the project communities are located.

Goal

Female adolescents (10-19 years) in 3 schools in 2 communities of BV/Triumph in Guyana will be safer from SGBV through a school and community-based framework of prevention and response by December 2018

Objective

The aim of the project is to build consensus, engagements and competencies within a community-based framework for addressing and preventing SGBV in 3 schools in 2 communities. The forms of violence the project intends to address are violence in the family, violence against the girl child and violence in the community.

Strategies

- Preventing violence.
- Improving service delivery
- Strengthening Institutional responses through monitoring implementation
- Other – Enhancing life skills through a creative arts programme for in and out of school youth

Results

- The project anticipates improved responses to preventing, protecting, and prosecuting of SGBV through increased reporting and referrals
- Improvement in knowledge and competencies in the area of laws, policies and skills based on best practices for prevention and response towards SGBV.
- Attitudes and behaviours related to SGBV will be improved at school and community levels, leading to healthier relationships rooted in gender equality and non-violence
- Revision of the Ministry of Education's Health & Family Life Education Programme (HFLE) to improve the awareness of students of SGBV
- The project can serve as a pilot to be replicated in other schools by the MOE.
- Schools will be better equipped to respond to SGBV experienced by or affecting female student populations through established protocol guidelines, easily accessible protection services and on-site psycho-social support.
- In and out of school youth through development of creative arts IEC products will become agents of change and peer educators in the prevention of SGBV in schools and communities

Beneficiaries

Primary beneficiaries include 375 women and girls and 60 women and girls (survivors of violence) and 45 affected parents. 810 secondary beneficiaries will also benefit from the project inclusive of educational professionals, community based groups, men and boys and in and out of school youths.

Geographic location of the project

The project will be implemented in the communities of Beterverwagting (BV)-Triumph which are located on the eastern coast of Demerara, Region 4, Guyana. The communities consists of a police station, one nursery, primary and secondary schools and a school of agriculture, a health centre and several churches. Project communities are rural and residents fall into the low/medium income bracket.

Project Duration

The project will run for three (3) years commencing in January 2016 and will end in December 2018

Project cost

The total cost of the project is US\$ 106291, of this cost US \$ 99950 will be provided by UN. So far, we have received some letters of support (these are attached) and verbal agreements from other organizations. There are no joint project partners but in implementing the project Help & Shelter will be collaborating with a number of government agencies which offer services for SGBV. Help & Shelter will also be networking with sister NGO working in the areas which the project addresses.

B. Project Context, Opportunities and Challenges

Project Context, Opportunities and Challenges

Although a Domestic Violence Act was passed in 1996 and a National Policy on Domestic Violence adopted in 2008, surveys between 1989 and 2010 showed high levels of DV ranging from 33% to 67% on the coastal belt and region within which the project is located. Countrywide police statistics of reported homicides indicate that 54 women in Guyana were murdered by their husbands or partners between 1 November 2010 and 25 November 2012, over 20 in 2013 and 23 in 2014 with a large percentage of these acts of violence occurring also within the region in which the project community is located. Violent acts against children increased from 900 in 2009 to over 4000 in 2011, of which 715 were child sexual abuse cases, but no formal protocols for the reporting of violence perpetrated on children currently exist in schools. Guyana has the second highest rate of adolescent pregnancy in the Caribbean and South America. Studies have shown teen mothers are at high risk for maternal morbidity and mortality, poverty, abuse and exploitation, and according to a schools-based study, the first sexual encounter of almost half of sexually active female adolescents in the Caribbean is forced or somewhat forced. Additionally there is no formal programme in place for in school female students who become pregnant to complete schooling before or after giving birth making them at high risk for domestic and sexual abuse, poverty and other factors mentioned above. In spite of the enactment of laws on domestic violence, sexual

offences and child protection, lack of enforcement, training and knowledge of the laws continues to be a major challenge to their effective implementation. The Domestic Violence Act is underutilized: although 58% of women surveyed knew of the Act, only 13% knew how it works. The police force frequently fails to enforce its own domestic violence policy guidelines due to gender biases, inadequate training and lack of resources, while other social services suffer from inadequate human and material resources. The forms of violence the project intends to address falls into 2 categories as provided in the online application:

Violence in the family

- Sexual violence
- violence and violence against the girl child

Violence in the community

- Sexual harassment and violence in public spaces and institutions
- Violence in schools

The focus for addressing the form of violence identified includes:

1. Preventing violence – through awareness raising of SGBV among women and girls in general and women and girls (survivors of violence), revision of health and family life education programme and engagements with community service providers and men and boys at community level.
2. Improving service delivery – through on-site psychosocial counseling, preparation of protocol and procedure guidelines to respond to SGBV in schools and implement referral mechanisms for follow up services and capacity training for educational professionals and service providers.

National/Regional/Local Institutions

While state agencies offer social service for survivors of SGBV with designated officers attached to administrative regions in Guyana: these are not sufficient to meet the needs of the population, for example, there may be 1-3 probation and welfare/child care officers to service on average 10-15 communities with populations in the thousands. Similarly, there is on average one (1) school welfare officer to about 3 - 5 schools, making very difficult to respond to all reported cases of SGBV. Their main focus appears to be addressing truancy and delinquency. Therefore expanding project training for teachers, school welfare officers and CBOs to report and address issues of violence will lead to improved and integrated responses.

There exists no National Plan of Action for Domestic and Sexual Violence for Guyana that Help & Shelter is aware of. The National Domestic Violence Policy Oversight Committee, made up of representative from Government ministries and civil society including H&S; set up to monitor implementation of the National Domestic Violence Policy, has not been resourced or convened for the past three years by the former government. These policies have not been implemented even though the policy was adopted in 2008/2009 and has now expired. The Sexual Offences Task Force for the Prevention of Sexual Violence in effect from 2010 similarly has not been convened by the State. Guyana's new government of 5 months has also not publically indicated plans for convening NDVOC or implementing the NDVP. The NDVP would also need to be re-adopted by government as its time frame expired a few years ago.

However if the NDVP was still in effect, or will be re-adopted by the new government, Help & Shelter's project proposal would fit into the NDVP's thematic area 2 of providing services for survivors of DV- including protocol development for the health, education and social services sector in collaboration with other agencies and dissemination of community information about services for survivors of DV and how to access these. The NDVP also recommends that counselling guidelines established by Help & Shelter should be used to form the basis of a voluntary standard for counselling training.

Help & Shelter work with children and care givers is in conformity with the Protection of the Children's Act 2009. We report all cases of child abuse including sexual abuse to the Childcare & Protection Agency as stipulated in the Act. Help & Shelter has specially designated forms to record all cases of child abuse reported to us, which are also sent to the CPA. We also attend monthly meetings with relevant CPA personnel to follow up and track referred cases. In addition Help & Shelter has developed modules for the dissemination of key aspects of the Protection of the Children's Act to social service providers, schools and education professional, CBOs and FBOs, as such, we are well acquainted and compliant with the provisions of this Act. Help & Shelter has in place a comprehensive Child Protection Policy of its own which is informed and in keeping with the provisions of the protection of the Children's Act and the CRC.

Red Thread a well-established NGO works on SGBV issues at national and community level including offering psycho/social services to survivors and advocacy for improve

responses, resources and implementation of laws and policies. Women Across Differences another NGO works at national and community levels with a focus on issues of teenage pregnancy and SRH. The Guyana Responsible Parenthood Association also address issues of GBV and SV in relation to sexual and reproductive health services they offer at their main office, and networks with H&S on these issues. Child Link, another NGO focuses on child protection and child advocacy issues. Funding difficulties have been hampering the work of some of these NGOs and none of them are presently working in the proposed project communities of BV/Triumph. However we will be networking with all of these NGOs during project implementation and utilizing the services they offer as needed and available.

Through a recent meeting with a representative of the Guyana Police Force we were given a verbal commitment of their willingness to collaborate with H & S in their Youth and Safe Neighbourhood Project launched in late 2014 for fostering youth development and a better relationship between the police and communities. However, we are pursuing a written commitment at present.

C. Justification

Justification

The relevance of the project is that it aims to address SGBV identified as pervasive and persistent problems affecting women and girls, men and boys in communities across Guyana including the project communities of BV/Triumph. The project proposes a community based holistic, multifaceted and integrated approach to address lack of knowledge of the dynamics of such violence, low reporting of incidents of violence, absence of a dedicated programme for men and boys which addresses beliefs, gender norms and masculinities in the context of such violence, lack of coordinated responses and referral system among service providers, lack of visibility and involvement of the community, including youth, as key actors in reducing violence and lack of relevant and accessible IEC products.

Help & Shelter is well placed to undertake this project as over its 20 years of its existence, it has become a recognised leader in the fight against gender-based violence, child exploitation and child abuse in Guyana, and has a strong reputation for efficient management of and accountability for all funds received. We received a national award (Medal of Service) in the 2011. Although based in Georgetown, we are a national organisation in view of the extent of our outreach work and networking. Since our crisis service opened, we have provided counselling and other support services to over 10,000 clients, 86% of them female and most of them victims of intimate partner violence including sexual violence. Through our public education work, we continue to raise awareness about the issues of gender-based violence with emphasis on domestic violence, sexual violence and child abuse prevention with a view to bringing about changes in attitudes and behaviours. We also provide capacity building training to organizations, and community groups so that they are able to address such issues within their area(s) of influence. Since November 1995, we have directly reached over 40,000 people and many more indirectly through dissemination of our IEC materials.

Main changes

- Improved responses to preventing and addressing SGBV through increased reporting, improved service delivery and an integrated referral system for service providers
- Service providers, teachers, PTAs, school welfare officers, CBOs, FBOs and multi-sectorial community teams will gain increased knowledge, competencies and skills in the laws, policies and best practices for prevention and response to SGBV.
- Male norms, attitudes and behaviours related to SGBV improved at school and community level, leading to healthier relationships rooted in gender equality and non-violence, recognizing the impact that traditional gender roles and notions of masculinities have had on SGBV etc.
- In and out of school youths empowered to improve self-esteem, realize their creative talents and learn key life skills, including prevention of SGBV.
- Primary and secondary school students are sensitized and educated to recognize signs, attitudes and behaviours of SGBV their effects and how to protect themselves.
- Physical, psychological and sexual trauma experienced by students will be addressed holistically through on site school-based psychosocial counselling.

Project contribution

The project will develop training resources and conduct training workshops for educational professionals, conduct programmes of sensitization, awareness and modeling protected behaviours and strategies for school students and awareness activities; revise the health and family life education programme in schools to include SGBV, Conduct creative arts activities, provide on-site counseling support, prepare protocol and procedure guidelines and implement referral mechanisms. The project will engage the participation of various stakeholders including the Ministry of Education, Child Protection Agency, the Guyana Police Force and other relevant agencies.

D. Strategies

Strategies –Approaches & Methodologies

- Building partnerships with school and community service providers for improved service delivery through a school-based multi-sectoral referral systems.
- Improving service delivery through capacity building training for teachers and community based service providers for effective delivery of psychosocial support for survivors of violence
- Improving service delivery of effective psychosocial support through school-based system for survivors of SGBV for improved prevention and response to SGBV occurring in the family and schools.
- Prevention of SGBV in the family and schools including violence against the girls child through creating safe space(s) for young people to learn, develop and showcase creative talents, acquire life skills and reduce risky behaviours will be effected through creative arts programme for in and out of school adolescents.
- Development and implementation of prevention and protection programmes for primary and secondary school students against violence in the family, school and against the girl child through a programme of sensitization, raising awareness, protective behavior and attitudes and advocacy
- Reinforcement of existing school protocols and procedures for reporting and addressing violence in the family, in school and community in collaboration with the Ministry of Education, heads and staff of schools, PTA's and social service providers.
- Preventing violence through development and dissemination of IEC products - in and out of school peer educators as agents of change in reducing the risk of teenage pregnancy, sexual abuse and exploitation, transactional sex and other risky behaviors.
-

Up-scaling

- Capacity building training for service providers, teachers, PTAs, school welfare officers, CBOs, FBOs for increased knowledge transfer, improved competencies and skill and best practices for SGBV.
- Revision of HFLE to include SGBV and related topics

Innovation

- Development of school protocol and procedure guidelines for a school based multi-sectoral response and referral system
- Creative arts programme to develop IEC products by in and out of school youth for SGBV to be used in schools and community.

E. Coverage and Scope

Coverage & Scope

The project is located in the most densely populated region of Guyana, Region 4 in two adjoining villages BV/Triumph on the East Coast of Guyana. Guyana is the only English speaking country on the mainland of South America but falls within the geographic area of English speaking Caribbean, due to shared historical, ethnic and cultural ties. Guyana's population is ethnically diverse with 6 different ethnic populations and peoples co-existing side by side. The project communities BV/Triumph comprise of approximately 7,000 plus residents with sex ratios for females only very slightly higher than those for males. Project communities are rural and residents fall into the low/medium income bracket. Residents of African descent comprise approximately 48%, those of East Indian descent 35%, those of Mixed descent 15% with the remaining 2% made up of residents of Amerindian, Chinese, and Portuguese descent.

Project intervention will be at the school level and indirectly at the community level.

Primary Beneficiaries

The primary beneficiaries of the project are women and girls and in particular women and girls survivors of violence with specific focus between ages 10-19. Beneficiaries are from low to medium socio-economic bracket living in 2 rural adjoining communities, BV/Triumph on the East Coast of Demerara, Region 4, Guyana. Total number of primary beneficiaries are 480 (60 of whom are survivors of violence). Beneficiaries were identified based on past experience working in the community and through discussions with stakeholders including members of the community.

Secondary Beneficiaries

Secondary beneficiaries are men and boys, educational professionals, and community service providers. 810 secondary beneficiaries will benefit from project activities. These are

Benefits

Adolescents between the ages of 10-19 will benefit from (1) the delivery of a prevention and protection programmes for primary and secondary school students against violence in the family, school and community through a programme of sensitization, raising awareness and modelling of protective behavior strategies (2) the creation of safe space(s) for young people to develop and showcase creative talents, acquire life skills and reduce risky behaviours through a creative arts programme.

Men and boys will benefit from sensitization sessions for men and boys on gender, male norms, attitudes and behaviours related to GBV and child abuse in the family, school and community

Members of community based groups and educational professionals will benefit from (1) capacity building training workshops (2) Improved service delivery from community based service providers for prevention and response to violence and abuse occurring in the family, schools and community.

The project will engage and influence service providers including health workers; community policing groups; police officers; probation and welfare officers working within the identified communities in the further investigation and intervention of cases involving children at the school and community level; H & S personnel will collaborate with school welfare officers in addressing reports of abuse providing counseling and education. The Ministry of Education will be instrumental in providing support to the work in the schools, including ensuring that referrals and other procedures are understood and adhere to by the target groups

F. Expected Results and Main Activities to achieve them

Main Activities

Project Goal

Female adolescents (10-19 years) in 3 schools in 2 communities of BV/Triumph in Guyana will be safer from SGBV through a school and community-based framework of prevention and response by December 2018

Objective

The aim/objective of the project is to build consensus, engagements and competencies within a school and community-based framework for addressing and preventing SGBV in 3 schools in 2 communities

Expected results

- The project anticipates improved responses to preventing, protecting, and prosecuting of SGBV through increased reporting and referrals

~~The project anticipates improved responses to preventing, protecting, and prosecuting of SGBV through increased reporting and referrals~~

- Improvement in knowledge and competencies in the area of laws, policies and skills based on best practices for prevention and response towards SGBV.
- Attitudes and behaviours related to SGBV will be improved at school and community levels, leading to healthier relationships rooted in gender equality and non-violence
- Revision of the Ministry of Education's Health & Family Life Education Programme (HFLE) to improve the awareness of students of SGBV
- The project can serve as a pilot to be replicated in other schools by the MOE.
- Schools will be better equipped to respond to SGBV experienced by or affecting female student populations through established protocol guidelines, easily accessible protection services and on-site psycho-social support.
- In and out of school youth through development of creative arts IEC products will become agents of change and peer educators in the prevention of SGBV in schools and communities

Outcome 1: Female adolescents are more able to protect themselves from SGBV through knowledge and improved attitudes towards their rights in three (3) schools in two Communities

Output 1.1

In and Out of school youth become agents of change and peer educators in prevention of SGBV through enhancement of skills from creative arts programme.

Key project Activity

- 1.1.1 Implement a creative arts programme for in and out of school youths
- 1.1.2 Development and dissemination of creative arts programme IEC products

Output 1.2

Students through awareness programmes able to recognise signs, risks, effects, attitudes and behaviors and enhance coping, conflict management and decision making skills to prevent and respond to SGBV.

Key project activity

- 1.2.1 Development of modules and pre & Post test instruments to measure impact of project activities
- 1.2.2 Conduct programme of sensitization, awareness and modeling protected behaviors and strategies for school students.

Output 1.3

Project personnel increase their skills, knowledge and competencies to deliver project components, achieve project outcomes for female adolescents in three schools.

Key project activity

- 1.3.1 Conduct capacity building training workshop for project personnel
- 1.3.2 Develop an implementation plan of action and timeline for role out of project activities

Outcome 2: Education professionals and community service providers in the 3 schools enhance prevention and response to SGBV for students in 3 schools through improved protocols and procedures including effective referrals and access to psycho-social support

Output 2.1

Service providers, CBOS, FBOS and other relevant stakeholders increase their knowledge, competencies, skills and best practices for prevention and response to SGBV.

key project activity

2.1.1 Development of training modules.

2.1.2 Conduct training workshops.

2.1.3 Preparation of action plans for SGBV response

Output 2.2

Students who are victims of violence receive quicker, better quality referrals and better targeted responses from an integrated and functioning school based system

Key project activity

2.2.1 Provision of on-site counseling support

2.2.2 Implement referral mechanism for follow up services

Output 2.3

Teachers respond effectively to students experiencing SGBV through direct support and the use of referral and reporting systems.

Key project activity

2.3.1 Develop training modules

2.3.2 Conduct training workshop

2.3.3 Revision of HFLE module to include SGBV.

2.3.4 Preparation of protocol and procedure guidelines to respond to SGBV in schools

G. Sustainability

National election are to be held in May 2015, the main political parties contesting election have all promised to hold local government elections within a year of being elected to office, this should fall within the project period so it is envisioned that H&S and key stakeholders and beneficiaries of the project will be making representation at national as well as local government level for budgetary resources to be allocated for continuity and sustainability of project programmes such as integrated response system, survivor support groups, and awareness programmes for women and girls and boys and men after the project 3 year period is completed.

Additionally the project will be sustained through the capacity that will be built through the project activities that will enable beneficiaries to work towards the prevention and alleviation of and reduction in GBV in their organizations, peer groups and communities.

The revised HFLE programme will continue to be utilized in project community schools with support from MOE and hopefully used nationwide.

Small, medium and large public sector businesses and companies at community and regional level will be approached during and after project period for contributions towards sustainability of the ISY and OSY creative arts programme and IEC material production.

We have received some letters of support from a few companies and government (Ministry of Education), copies are attached to H & S response letter. We have also received a support letter from Childlink which would be forwarded at a later date.

H. Partnerships

Partnerships

There are no co-applicants or formal key implementing partners for this project. However Help & Shelter will be collaborating closely with:

Ministry Of Education staff and school personnel in developing an integrated schools prevention, protection and referral system and for sessions in schools

The Ministry of Labour, Human Services & Social Security: for client referrals for counselling, financial and other forms of assistance

The Guyana Legal Aid Clinic: for legal advice and assistance including DV protection orders

The Guyana Police Force: for service and protection

The Childcare and Protection Agency (CPA) – for child abuse cases and provision of a shelter (especially for TIP victims)

Community based survivor support groups, male peer counsellors/facilitators and other community stakeholders who will provide psychosocial and other forms of support to survivors, clients and perpetrators of SGBV

The Ministry of Health: health staff and the GUM Clinic for HIV/AIDS and other STI's testing, counselling and treatment of our clients.

Various government departments/agencies for the provision of necessary assistance to clients

Red Thread and Women Across Differences: sisters organizations who work on the empowerment of women and girls

Private sector agencies for donations and contributions to assist in the sustainability of the project

I. Monitoring & Evaluation and Knowledge Management Plans

Baseline data will be collected through participatory community mapping, focus group discussions, semi structured surveys, and stakeholder consultations. These information gathering activities will be used to identify physical layout of communities, resources, including human resources and social service institutions and analyse the drivers, extent and frequencies of SGBV in communities and schools, and attitudes, beliefs and patterns of behavior which contribute to SGBV

Data collection tools will be developed to collect and analyse both qualitative and quantitative data and information on results of outputs, outcomes and ultimately project goals. These reports will form the basis of monthly M&E reports which will be shared with project personnel, consultants/contractual service employees, the H&S Board and other external personnel from the funding agency. All field staff will be trained in the use of data collection tools and refresher training will be provided periodically.

Annual review evaluation meetings will be held with all project personnel, consultants, community mobilizers, volunteers and other key stakeholders and beneficiaries to evaluate project progress, strengths, successes, challenges and make adjustments as necessary in keeping with project outcomes, outputs and goal

To ensure the quality and accuracy of data and information collected, regular monitoring and evaluation field visits will be made to track roll out of project activities

A mid-term review of the project will be held to assess progress made with respects to achieving outputs and outcomes

Project data will be collated and analyzed on a regular basis and shared with project staff. Reports on aggregate data will be provided to UN Women as required. Registers, feedback/evaluation forms, baseline data and other relevant information collected will be made available to the external evaluator to measure impact and success of the project based on output, and outcome results

Project activities will be executed in accordance with a project implementation schedule and annual work plan. These activities will be monitored on a monthly basis by the project coordinator and M&E officer to ensure that progress is being made towards achieving project results. Monthly project team meetings will be held to discuss, adjust and improve project activities based on lessons learnt from previous activities.

Help & Shelter will submit narrative and financial progress reports to UN Women as required.

All M&E reports, yearly evaluation reports, pre and post baseline reports and quantitative and qualitative results of psycho-social service will be posted on H&S website available at www.hands.org.gy in keeping with project outputs and outcomes. Findings and IEC materials will also be made available and presented at public forums/round table events which will include media for visibility advocacy and upscaling.

There will be a final external evaluation done at the end of the project which is a requirement of the UN Trust Fund. Finding of the final evaluation will also be posted on H&S website.

J. Risk Analysis and Risk Management

Risk Analysis

1. Approval of the Ministry of Education to deliver the programme in schools.
2. Buy-in to the project from leaders of CBOs, FBOs, Police, etc.
3. Cooperation of schools' head teachers
4. Resistance to a project that would challenge the pervading acceptable social norms of the communities by some community leaders and members may be of slight risk
5. Economic/financial needs may take priority over beneficiaries' participation in project activities.
6. Safety of project staff and survivors

Risk management

1. Approval has been granted for previous actual and planned projects and it is anticipated that there will be no problem in obtaining it for this project. The project has been discussed with the Minister of Education and a verbal commitment was given. A formal letter was sent and we are awaiting a written response.
2. Given our previous experience with community-based work and relationships formed, we are confident that this will not pose a problem. Added to this, we have met with some stakeholders (RDC Chairperson – Ms. Genevieve Allen, Dr.– BV Health Centre, Sgt. Gibbons – BV Police Station and members of the community) and have received verbal commitment to the project.
3. We already have good relations with some of the head teachers who we had engagements with on previous projects. Attempts were made to meet with the school heads, so far we have the commitment of Ms. Of BV Secondary School to support project work as long as approval is received from the Ministry of Education. As mentioned before, the project is engaging the attention of the Minister of Education. Furthermore, we do not foresee a problem in securing the cooperation of the others.
4. The assessment of community needs will also give critical data and deepen the understanding of existing community dynamics.
5. Getting an understanding of the full spectrum of community practice, strengths and vulnerabilities will give the solid bedrock for project action and engagements which will help to build relationships and not only to address prohibitive actions and attitudes which need to be changed .
6. In relation to ethical and safety concerns inherent in gathering data on violence against children, Help & Shelter has a robust system of safeguards in effect over the past 15 years in our counselling service. All client/survivor files are numbered, and only counsellors have access to such files within our system, so names and other identifying details of clients are not available except to counsellors. Help & Shelter also places great emphasis on strict confidentiality of all client/survivor disclosures, breach of confidentiality by staff results in immediate dismissal from the organization. All Help & Shelter personnel are required to sign onto our sensitive policy document which outlines responsibilities of counsellors and community based facilitators and ethical practices. Further information can be accessed in Help & Shelter's Governance & Procedures Manual 1.4 Ethics & Responsibilities of Counsellors.

In addition all Help & Shelter staff are also guided by our Child Protection Policy (January, 2011) which outlines steps to be taken by all representatives of Help & Shelter in relation to children and which is compliant with the CRC and the Protection of the Children's Act. This policy applies to everyone who works with Help & Shelter in any capacity, whether paid or unpaid. . In so far as a provision in this policy is in conflict with any provision in H&S's Governance, Policies & Procedures Manual, this policy shall prevail. All H&S representatives must be provided with a copy of this policy and agree to adhere to and be bound by it in writing.

7. Help & Shelter has been involved in data gathering and doing KAP surveys for a number of community based projects and ensure confidentiality of information shared in all our data gathering tools. As a practice when conducting awareness sessions with children we also insist and encourage sensitive personal disclosures to be made in confidence where confidentiality is guaranteed. However we also recognize the concept of shared confidentiality, where disclosure of abuse may need to be shared recognizing that the well-being, safety and protection and best interests of the child must be paramount. Help & Shelter has a lot of experience in addressing all forms of

~~recognizing that the well-being, safety and protection and best interests of the child must be paramount. Help & Shelter has a lot of experience in addressing all forms of SGBV.~~

8. Getting an understanding of the full spectrum of community practice, strengths and vulnerabilities will give the solid bedrock for project action and engagements which will help to build relationships and not only to address prohibitive actions and attitudes which needs to be changed .

9. Protocols and ethical guidelines will be guided by H & S Child Protection Policy, the Protection of the Children's Act and the Convention on the rights of the Child. These will inform interviews with underage participants. Help and Shelter is bound by law to reports all cases of child abuse and do comply with all state policy guidelines.

10. For more information on H & S procedures to be followed in relation to child safety, please see H & S child protection policy www.hands.org.gy/childprotectionpolicy

K. Institutional Arrangements, Management and Administration

Management Structure

Help & Shelter's structure is governed by its articles of incorporation and by-laws. The members of the board are elected at AGM on an annual basis. The board is responsible for the management of Help & Shelter with the coordinator running the day to day activities of the office. The board elected at the AGM comprises:

- Chairperson
- Vice - Chairperson
- Treasurer
- Secretary

Finance Management

- Help & Shelter's financial year runs from 1 January to 31 December.
- Help & Shelter has such bank accounts (savings and current) for its own funds as the board considers necessary having regard to sound financial management and opens and operates such additional accounts as are required for the proper administration of project funds.
- The annual budget and budgets for specific projects are drafted by the coordinator and finance officer in consultation with the treasurer. They are then discussed with and approved by the board.

Project Management

- The project will be managed and implemented by the project management team made up of all H&S personnel who will be contracted to work on the project. The project office will be H&S's Georgetown office located within our crisis service centre, on Homestretch Avenue. The project coordinator and project staff will be responsible for the conduct of all activities; the project coordinator will also develop and maintain quality leadership and management systems and provide resources to effectively, implement proposed activities. To effectively manage program implementation, a team headed by the Project Coordinator, M & E Officer and project personnel will manage the process of data collection, management and reporting. the team will meet regularly to review project achievements and progress in implementation The Human resources personnel needed to implement the Project are as follows: Project Coordinator (1) M & E Officer (1) Facilitators (2) Psycho/social Support Officer (1) Volunteers (2) Financial Manager (1)
- Project coordinator has had 12 years of experience in project management and has benefitted from a number of project management courses. As coordinator she has managed at least 15 projects as coordinator. Help & Shelter has a successful track record of completing project and achieving project goal and objectives for numerous and diverse project.

- The 2 facilitators also have wide and varied experiences in facilitating at all different levels, institutional as well as community and are well versed and competent in using a variety of participatory methodologies and techniques for optimum assimilation of knowledge. Facilitators also have wide knowledge of topic areas relevant to this project.
- M&E officer also has wide experience in monitoring and evaluation, data collection, analysis and development of appropriate tools for information gathering and conducting of surveys and other data collection methods. M&E Officer has worked on project for H&S for the past 10 years.
- Psycho-social support officer will be employed on a contractual basis and eligibility to perform the service will be assessed by a team of H&S representative and project staff
- Community mobilizers will be selected at community level as will volunteer with established criteria for suitability for tasks.

Stated below are some projects undertaken by H & S over the years and successfully completed.

HELP & SHELTER/USAID FUNDED GENDER BASED VIOLENCE PROJECT- 1 October 2012 to 31 July 2013 (9 months)

PROJECT TITLE- Enhancing the awareness of gender based violence and its effect through community based awareness work.

RECIPIENT ORGANIZATION: Help & Shelter

OBJECTIVES OF PROJECT

- To increase knowledge & understanding of gender based violence (GBV) and the relationship between boys and girls, men & women, placing emphasis on male norms and behaviours
- To raise awareness of the relevant legislation and the roles and functions of existing agencies working towards the reduction of GBV
- To encourage beneficiaries to adapt to non-violent behaviour and to encourage peaceful means of resolving conflict and stimulating healthy lifestyles
- To build the capacity of students, teachers, PTA members and community leaders to raise awareness of and respond to GBV and to advocate for GBV prevention within their respective organizations and peer groups, thereby leading to the sustainability of GBV prevention
- To introduce age appropriate and culturally sensitive training & educational materials

Results

- A total of 74 students were counselled, 44 were girls.
- School heads also requested that H & S counsel students who were reported for infraction of school rules or displaying inappropriate behaviors
- Sexual abuse cases were referred to specialized agencies for follow-up
- 152 males and 176 Females under 15 were beneficiaries of GBV sensitization sessions
- A survey was conducted with 110 students 55 girls and 55 boys to find out knowledge attitudes and behaviors on issues relating to Gender, GBV, child abuse and child rights. Frequency was high in schools and communities and violence was prevalent among students and teachers. Most had witness SGBV among family members and in the community
- Teachers/PTA workshops were completed
- Peer educators workshops were completed
- Community workshops were completed

UN Women Counseling and Community Social Mobilisation Support - July 2014 to June 2015

Aim

Provision of psycho-social support to victims/survivors of gender-based violence and child abuse and building the capacity of communities to prevent and respond to violence against women and girls through community social mobilization initiatives in partnership with UN Women in 3 West Bank Demerara communities of Parfaite Harmonie, Canal # 2 and Vive La Force.

Objectives

Increased capacity of communities to respond to GBV and child abuse and change attitudes and behavior in relation to GBV and child abuse

Target

1300 women and girls were directly and indirectly reached through community social mobilization efforts focused on prevention of GBV and Child Abuse

Results

74 males and 81 females aged 12-18 were sensitized about issues relating to GBV and Child, 11 males and 50 females were sensitized about issues relating to GBV and Child child rights and responsibilities, DVA, SOA and Protection of Children's Act. Children learned about the various forms of abuse, who is affected and the effects of abuse.

Project Aim & Objective The aim and objective of the Help & Shelter/Women's

World Day of Prayer German Committee Project April 2008 - March 2011 was to reduce gender-based violence by significantly increasing the level of awareness of violence against women, girls and children through public education and advocacy initiatives applied for direct sensitisation in four communities within two administrative regions in Guyana.

Beneficiaries reported that they were able to expand their knowledge about a range of issues and that their awareness "of what was going on in society"

- For many participants learning how to recognise if they or someone they knew was being abused was of significant importance

- Recognising the damaging effects of child abuse and in particular child sexual abuse and the need to report such incidents were frequently cited as important benefits, not only by adults but by youths and adolescents in the focus group discussions. For example, "I learnt that if a child is being sexually abused you should take a report and seriously look into the situation"

The anger management sessions resonated profoundly across age groups but especially among youths and adolescents as they said they learnt not only how to control anger but why it was important to do so. As one participant said: "learning to control anger by self control, controlling myself and my anger, thinking over things, examining if things are being done on purpose or not. I learnt that when so

Me body gets you angry you can lose control"

- For adolescents and youths the discussions on puberty and understanding the process of maturity, including the physical and emotional changes their bodies go through was another subject of significant importance. Many of them had not had the advantage of having this process of change explained to them. One youth highlighted "understanding the changes in us and not being afraid of these"

Many younger beneficiaries were strongly influenced by topics on sexuality and sexual reproductive health. As one participant put it, they benefited by "not wanting to rush into sex" and according to another adolescent, "learning about safe sex was important to me, as friends in class were having sex". For other participants "understanding the difference between infatuation and love and the importance of love versus infatuation" and "learning about the different types of STI, some of which I never knew about before, also about teenage pregnancy" were significant

- Participants also identified with the topics of leadership, including learning about the qualities of leaders such as "being a good listener good role model, being able to take

advice and setting a positive example for others to follow “

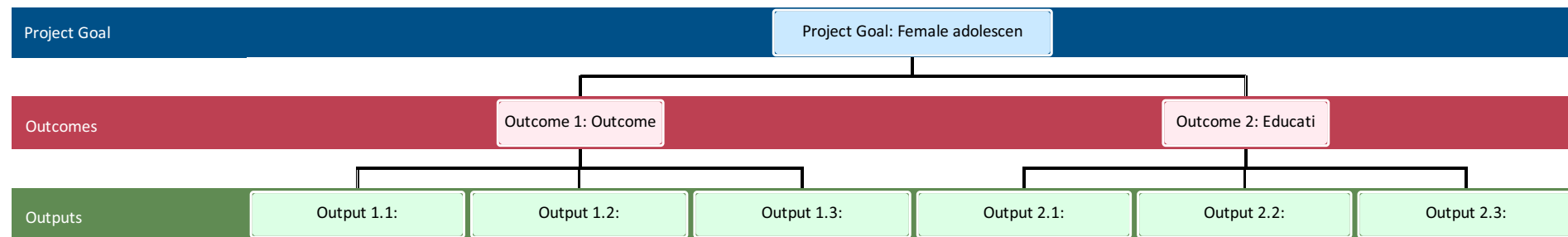
- For some youths, being made aware that name calling insults and cursing was considered a form of child abuse was new to them.
- A statement made at one of the focus group discussions perhaps best captures the significant importance of the impact made in the lives of participants by the awareness sessions. She said that these “stopped me from committing suicide; the sessions changed my life”
- Other issues singled out as resonating with beneficiaries were trafficking in persons and domestic violence prevention

More information on past projects can be found on our website at www.hands.org.gy.

L. Acronyms

CA - Child Abuse
CBOs - Community Based Organisations
CPA - Child Protection Agency
DV - Domestic Violence
DVA - Domestic Violence Act
FBOs - Faith Based Organisations
GBV - Gender Based Violence
GUM - Genito Urinary Medicine
HFLE - Health and Family Life Education
HIV/AIDS - Human Immunodeficiency Virus/Acquired Immune deficiency syndrome
H & S - Help & Shelter
IEC - Information, Communication and Education
ISY - In School youth
MOE - Ministry of Education
OSY - Out of School Youth
PTA - Parent Teacher Association
SGBV - Sexual and Gender Based Violence
SOA - Sexual Offences Act
SV - Sexual Violence
STIs - Sexually Transmitted Infections
TIP - Trafficking in Persons

V: Results Chain of the Project: Illustration of project goal, outcomes and outputs



Project Goal	Female adolescents (10-19 years) in 3 schools in 2 communities of BV/Triumph in Guyana will be safer from SGBV through a school and community-based framework of prevention and response by December 2018		
Outcome 1	Outcome 1: Female adolescents are more able to protect themselves from SGBV through knowledge and improved attitudes towards their rights in three (3) schools in two communities	Output 1.1	1. In and out of school youth become agents of change and peer educators in prevention of SGBV through enhancement of skills from creative arts programme
		Output 1.2	2. Students through awareness programmes able to recognise signs, risks, effects, attitudes and behaviors and enhance coping, conflict management and decision making skills to prevent and respond to SGBV
		Output 1.3	Project personnel increase their skills, knowledge and competencies to deliver project components, achieve project outcomes for female adolescents in three schools
Outcome 2	Education professionals and community service providers in the 3 schools enhance prevention and response to SGBV for students in 3 schools through improved protocols and procedures including effective referrals and access to psycho-social support	Output 2.1	Service providers, CBOS, FBOS and other relevant stakeholders increase their knowledge, competencies, skills and best practices for prevention and response to SGBV.
		Output 2.2	Students who are victims of SGBV receive quicker, better quality referrals and better targeted responses from an integrated and functioning school based system
		Output 2.3	Teachers respond effectively to students experiencing SGBV through direct support and the use of referral and reporting systems

VI: Results and Resources Framework (RRF): Project Goal, Outcomes, Outputs, Project Activities and related Budget

VI. 1-4: Project Goal, Outcomes, Outputs and Project Activities

Project Goal	Project Goal	Female adolescents (10-19 years) in 3 schools in 2 communities of BV/Triumph in Guyana will be safer from SGBV through a school and community-based framework of prevention and response by December 2018	
	Form(s) and manifestation(s) of violence	Intimate partner violence - (Violence in the family) Sexual violence	
		Violence against the girl child - (Violence in the family)	
		Sexual harassment and violence in public spaces/institutions - (Violence in the community) Violence in schools	
	Beneficiaries at the Project Goal level	Women and girls in general	Number: 375
		Women/girls survivors of violence	Number: 60
		Other-Parents/Guardians of girls survivors of violence and children affected	Number: 45
Context	<p>The BV community which is located on the east coast of Demerara is one of the many communities in which incidences of violence is grossly under/unreported. With an average of 6 new police reports per month, there exist the need for comprehensive programmes about SGBV among young people</p> <p>Youths between 16-30 years old contribute to most of the criminal activities and this is largely owing to a breakdown in family life. There also exists a high tolerance for violence including SGBV within home, school and communities.</p> <p>Service providers including teachers lack knowledge and training to adequately address SGBV within school and community environment</p> <p>Limited services available to survivors of violence for prevention, response and prosecution of SGBV</p>		
Expected situation of the beneficiaries	<p>Women and girls in general</p> <p>Would be aware of issues and risks associated with SGBV, can identify types, forms, behavior and effects. Know how and where to access services for protection of SGBV Knowledge of relevant laws relating to SGBV such as DVA, SOA and Protection of Children's Act</p> <p>Women/girls survivors of violence</p> <p>Would be aware of issues and risks associated with SGBV, can identify types, forms, behavior and effects. Know how and where to access services for protection of SGBV Knowledge of relevant laws relating to SGBV such as DVA, SOA and Protection of Children's Act</p> <p>Other-Parents/Guardians of girls survivors of violence and children affected</p> <p>Would be aware of issues and risks associated with SGBV, can identify types, forms, behavior and effects. Know how and where to access services for protection of SGBV Knowledge of relevant laws relating to SGBV such as DVA, SOA and Protection of Children's Act</p>		

Project Goal Indicators	Project Goal Indicators (minimum 1 indicator and maximum 3 indicators, maximum 40 words per indicator)	Data Collection Methods (maximum 40 words)
	Indicator 1: Attitudes and actions of women and girls, towards SGBV are changed and violence reduced at community and school level	Structured, semi structured, or in depth interviews
	Indicator 2: Number of female adolescents survivors of SGBV who accessed psycho-social services	record reviews, client exit interviews, service stastics
Indicator 3: 75 social service providers trained to offer care and support services to survivors of SGBV	self administered surveys among service providers	

Outcome 1	Outcome 1: Outcome 1: Female adolescents are more able to protect themselves from SGBV through knowledge and improved attitudes towards their rights in three (3) schools in two communities			
	Outcome Indicators (minimum 1 indicator and maximum 3 indicators, maximum 40 words per indicator)		Data Collection Methods (maximum 40 words)	
	Indicator 1.1: Percentage of female adolescents are better able to protect themselves from SGBV		Pre & Post test survey	
	Indicator 1.2: Percentage of adolescents have knowledge of available services		Pre & post test survey	
	Indicator 1.3: NA		NA	
	*Beneficiaries at the outcome level	*Current situation of beneficiaries (baseline)	*Targeted no. of beneficiaries by project's end	
			Estimated no. of institutions (if applicable)	Estimated no. of individuals (if applicable)
	Beneficiary 1: Women/girls survivors of violence	There also exists a high tolerance for violence including SGBV within home, school and communities. Service providers including teachers lack knowledge and training to adequately address SGBV within school and community environment Limited services available to survivors of violence for prevention, response and prosecution of SGBV		60
	Beneficiary 2: Primary Beneficiary Other (Specify): Parents/Guardians/children of survivors of violence	There also exists a high tolerance for violence including SGBV within home, school and communities.		45
			*Expected situation of targeted beneficiaries at project's end	
		Awareness of women/girls improved so that they will be able to recognize signs, attitudes and behaviours associated with SGBV. Survivors of SGBV benefitted from psychosocial support and are leading productive violence free lives.		
		Awareness of women/girls improved so that they will be able to recognize signs, attitudes and behaviours associated with SGBV.		

		Service providers including teachers lack knowledge and training to adequately address SGBV within school and community environment Limited services available to survivors of violence for prevention, response and prosecution of SGBV				Survivors of SGBV benefitted from psychosocial support and are leading productive violence free lives.									
	Beneficiary 3: Secondary Beneficiary Other Other(Specify): In and out of school youths/PTAs	There also exists a high tolerance for violence including SGBV within home, school and communities. Service providers including teachers lack knowledge and training to adequately address SGBV within school and community environment Limited services available to survivors of violence for prevention, response and prosecution of SGBV There exists a need for extra curricular activities to engage youths within the community.		4	375	Awareness of women/girls improved so that they will be able to recognize signs, attitudes and behaviours associated with SGBV. Survivors of SGBV benefitted from psychosocial support and are leading productive violence free lives.									
	*Strategic area of intervention for Outcome 1:					Preventing Violence									
Strategic area of intervention for Outcome 1 (OPTIONAL):															
Output 1.1	Output 1.1	*Output Indicators (maximum of 3)	*Baseline per output indicator	*Annual Targets for each output indicator											
				Year 1		Year 2		Year 3							
				Number	Qualitative information	Number	Qualitative information	Number	Qualitative information						
	1. In and out of school youth become agents of change and peer educators in prevention of SGBV through enhancement of skills from creative arts programme	In and out of school youths trained to promote safe practices, attitudes and behaviors for prevention of SGBV in BV/Triumph NA NA	NA NA NA	10	NA	10	NA	10	NA						
*Strategy for Output 1.1:				PV: Public outreach/awareness-raising											
ties	*Description of key project activities		*Responsible Party(ies)		*Time Frame										
					Year 1		Year 2		Year 3						
					PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3

Activ	Key Project Activity 1.1.1: Implement a creative arts programme for in and out of school youths			Help & Shelter		✓	✓	✓		✓	✓	✓		✓	✓				
	Key Project Activity 1.1.2: Development and dissemination of creative arts programme IEC products			Help & Shelter				✓				✓			✓				
Output 1.2	Output 1.2	*Output Indicators (maximum of 3)	*Baseline per output indicator	*Annual Targets for each output indicator															
				Year 1				Year 2				Year 3							
				Number	Qualitative information	Number	Qualitative information	Number	Qualitative information	Number	Qualitative information	Number	Qualitative information	Number	Qualitative information				
	2. Students through awareness programmes able to recognise signs, risks, effects, attitudes and behaviors and enhance coping, conflict management and decision making skills to prevent and respond to SGBV	Number of students who can identify and respond to SGBV	NA	120	NA	120	NA	120	NA	120	NA								
	NA	NA		NA		NA		NA		NA				NA					
	NA	NA		NA		NA		NA		NA				NA					
	*Strategy for Output 1.2:			PV: Public outreach/awareness-raising															
Activities	*Description of key project activities			*Responsible Party(ies)				*Time Frame											
								Year 1				Year 2				Year 3			
								PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4
	Key Project Activity 1.2.1: Development of modules and pre & Post test instruments to measure impact of project activities			Help & Shelter				✓				✓				✓			
	Key Project Activity 1.2.2: Conduct programme of sensitization, awareness and modeling protected behaviors and strategies for school students.			Help & Shelter					✓	✓	✓		✓	✓	✓		✓	✓	
Output 1.3	Output 1.3	*Output Indicators (maximum of 3)	*Baseline per output indicator	*Annual Targets for each output indicator															
				Year 1				Year 2				Year 3							
				Number	Qualitative information	Number	Qualitative information	Number	Qualitative information	Number	Qualitative information	Number	Qualitative information	Number	Qualitative information				
	Project personnel increase their skills, knowledge and competencies to deliver project components, achieve project outcomes	Number of project personnel able to deliver project components, outcomes of workplan and meet project outcomes and outputs in	4	10	NA	10	NA	10	NA	10	NA								

	for female adolescents in three schools	three schools in two communities							
		NA	NA		NA		NA		NA
		NA	NA		NA		NA		NA
*Strategy for Output 1.3:					PV: Changing individual knowledge and attitudes				

Activities	*Description of key project activities	*Responsible Party(ies)	*Time Frame													
			Year 1				Year 2				Year 3					
			PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4		
	Key Project Activity 1.3.1: Conduct capacity building training workshop for project personnel	Help & Shelter		✓					✓					✓		
	Key Project Activity 1.3.2: Develop an implementation plan of action and timeline for role out of project activities	Help & Shelter	✓					✓					✓			


Outcome 2	Outcome 2: Education professionals and community service providers in the 3 schools enhance prevention and response to SGBV for students in 3 schools through improved protocols and procedures including effective referrals and access to psycho-social support				
	Outcome Indicators (minimum 1 indicator and maximum 3 indicators, maximum 40 words per indicator)		Data Collection Methods (maximum 40 words)		
	Indicator 2.1: Percentages of SGBV cases reported to education professionals and community service providers that were addressed in accordance with protocols and procedure guidelines		Project reviews		
	Indicator 2.2: NA		NA		
	Indicator 2.3: NA		NA		
	*Beneficiaries at the outcome level	*Current situation of beneficiaries (baseline)	*Targeted no. of beneficiaries by project's end		*Expected situation of targeted beneficiaries at project's end
			Estimated no. of <u>institutions</u> (if applicable)	Estimated no. of <u>individuals</u> (if applicable)	
Beneficiary 1: Community-based groups/members	Beneficiaries are not adequately informed about SGBV and its effects on the individual and family. There is a lack of awareness of accessible services and most are powerless and uninformed of approaches in responding to survivors of SGBV	2	60	Survivors of SGBV within schools benefit from on-site and more accessible protection services and community-based psychosocial support Improved knowledge and competencies in the area of laws, policies and skills based on best practices for prevention and response to SGBV.	
Beneficiary 2: Educational professionals (i.e. teachers, educators)	Limited capacity to respond to acts/threats of SGBV, perpetrated	3	75	Improved knowledge and competencies in the area of laws, policies and skills based on best practices	

		against female students. Health and family life education modules as relates to SGBV do not presently exist				for prevention and response to SGBV. Revised Ministry of Education’s Health & Family Life Education Programme (HFLE) includes SGBV module. Schools better equipped to respond to SGBV experienced by or affecting student populations through established protocol guidelines and on-site psycho-social support.										
	Beneficiary 3: Men and/or boys	Negative attitudes towards gender equality and lack of knowledge of SGBV	4	300		Male attitudes and behaviors related to SGBV are improved at school and community levels, leading to healthier relationships rooted in gender equality and non-violence										
	*Strategic area of intervention for Outcome 2:				Improving Service Delivery											
	Strategic area of intervention for Outcome 2 (OPTIONAL):															
Output 2.1	Output 2.1	*Output Indicators (maximum of 3)	*Baseline per output indicator	*Annual Targets for each output indicator												
				Year 1		Year 2		Year 3								
				Number	Qualitative information	Number	Qualitative information	Number	Qualitative information							
	Service providers, CBOS, FBOS and other relevant stakeholders increase their knowledge, competencies, skills and best practices for prevention and response to SGBV.	Number of education professionals and community service providers who can actively participate in school based prevention system	NA	25	NA	25	NA	25	NA							
	NA	NA		NA		NA		NA								
	NA	NA		NA		NA		NA								
	*Strategy for Output 2.1:			ISD: Other Other(Specify): Development of protocol & procedure guidelines												
Activities	*Description of key project activities		*Responsible Party(ies)		*Time Frame											
					Year 1				Year 2				Year 3			
					PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4
	Key Project Activity 2.1.1: Development of training modules.		Help & Shelter			✓				✓				✓		
	Key Project Activity 2.1.2:		Help & Shelter				✓			✓				✓		

		Development of protocol & procedure guidelines												
Activities	*Description of key project activities	*Responsible Party(ies)	*Time Frame											
			Year 1				Year 2				Year 3			
			PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4
	Key Project Activity 2.3.1: Develop training modules	Help & Shelter		✓				✓				✓		
	Key Project Activity 2.3.2: Conduct training workshop	Help & Shelter			✓				✓				✓	
	Key Project Activity 2.3.3: Revision of HFLE module to include SGBV.	Help & Shelter		✓	✓									
	Key Project Activity 2.3.4: Preparation of protocol and procedure guidelines to respond to SGBV in schools	Help & Shelter			✓	✓								

VI. 5 Monitoring and Evaluation (M&E) and Audit Activities

Monitoring and Evaluation (M&E) and Audit Activities														
M&E	*Description of key M&E activities	Responsible Party(ies)	*Time Frame											
			Year 1				Year 2				Year 3			
			PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4
	Key M&E activity 1: Conduct a final external project evaluation	Help & Shelter											✓	✓
	Key M&E activity 2: Collection and an alysis of monitoring data on results (outputs, outcomes and project goal)	Help & Shelter	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Key M&E activity 3: Monitoring of project activities through field visits	Help & Shelter		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
	Key M&E activity 4: Annual review meeting with key stakeholders and beneficiaries	Help & Shelter				✓				✓				✓
	Key M&E activity 5: Mid- term project review	Help & Shelter						✓						
Audit	*Key Audit activities	Responsible Party(ies)	*Time Frame											
			Year 1				Year 2				Year 3			
			PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4	PQ1	PQ2	PQ3	PQ4

Key Audit activity 1: Conduct a final project audit	UN Women																
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VI. 6 Detailed Budget For Project Activities

	Key Project Activities	*Responsible Party	*Budget Category	*Description of Budget Items (maximum 15 words)	Amount Requested					Applicant Contribution	Total Budget	
					Year 1	Year 2	Year 3	Total	%			
Output 1.1	Key Project Activity 1.1.1: Implement a creative arts programme for in and out of school youths	Help & Shelter	Contractual Services – Companies	Creative arts training in drama/poetry/music/dance .	1,702	1,702	1,702	5106			5106	
	Sub-total for Key activity 1.1.1				1702	1702	1702	5106	5.1%		5106	
	Key Project Activity 1.1.2: Development and dissemination of creative arts programme IEC products	Help & Shelter	Travel	trainer (1) x 8 months x US\$24 Cost includes transport of equipment.	195	195	195	585			585	
		Help & Shelter	Audio Visual and Printing Production Cost	Creating posters	195	195	195	585			585	
		Help & Shelter	Audio Visual and Printing Production Cost	Printing Posters	732	732	732	2196			2196	
		Help & Shelter	Materials and Goods	Prepare SGBV Kits	127			127			127	
	Sub-total for Key activity 1.1.2				1249	1122	1122	3493	3.5%		3493	
	Sub-total for Output 1.1				2951	2824	2824	8,599	8.6%		8599	
		Key Project Activities	*Responsible Party	*Budget Category	*Description of Budget Items (maximum 15 words)	Amount Requested					Applicant Contribution	Total Budget
						Year 1	Year 2	Year 3	Total	%		
	Key Project Activity 1.2.1: Development of modules and pre	Help & Shelter	Materials and Goods	printing leaflets/booklets/brochures	293	293	293	879			879	
		Help & Shelter	Materials and Goods	Printing of pre and pos test survey materials	195	195	195	585			585	

Outcome 1	Output 1.2	& Post test instruments to measure impact of project activities	Help & Shelter	Materials and Goods	Student module will be use for the sensitization sessions delivered in schools.	293			293			293	
		Sub-total for Key activity 1.2.1					781	488	488	1757	1.8%		1757
		Key Project Activity 1.2.2:	Help & Shelter	Others	Fee for 2 part- time facilitators.	5,854	5,854	5,854	17562				17562
		Conduct programme of sensitization, awareness and modeling protected behaviors and strategies for school students.	Help & Shelter	Travel	Two (2) facilitators x 10 trips per mth x US \$ 73	1,756	1,756	1,756	5268				5268
			Help & Shelter	Travel	Project coordinator's travel for implementation of project activities in communities.	585	585	585	1755				1755
	Sub-total for Key activity 1.2.2					8195	8195	8195	24585	24.6%		24585	
	Sub-total for Output 1.2					8976	8683	8683	26,342	26.4%		26342	
	Output 1.3	Key Project Activities	*Responsible Party	*Budget Category	*Description of Budget Items (maximum 15 words)	Amount Requested					Applicant Contribution	Total Budget	
						Year 1	Year 2	Year 3	Total	%			
		Key Project Activity 1.3.1:	Help & Shelter	Local Consultants	In-house Training for staff implementing project.	141	141	141	423			423	
Conduct capacity building training workshop for project personnel													
Sub-total for Key activity 1.3.1					141	141	141	423	0.4%		423		
Key Project Activity 1.3.2:	Help & Shelter	Others	No Budget cost										
Develop an implementation plan of action and timeline for role out of project													

activities										
Sub-total for Key activity 1.3.2										
Sub-total for Output 1.3				141	141	141	423	0.4%		423
Sub-total for Outcome 1				12068	11648	11648	35364	35.4%		35364

	Key Project Activities	*Responsible Party	*Budget Category	*Description of Budget Items (maximum 15 words)	Amount Requested					Applicant Contribution	Total Budget
					Year 1	Year 2	Year 3	Total	%		
Output 2.1	Key Project Activity 2.1.1: Development of training modules.	Help & Shelter	Materials and Goods	Copies (30) of training modules for each participants at tending the community workshop.	293			293			293
	Sub-total for Key activity 2.1.1				293			293	0.3%		293
	Key Project Activity 2.1.2: Conduct training workshops	Help & Shelter	Local Consultants	3 x 2 days community training workshop for 30 persons.	951	951	951	2853			2853
	Sub-total for Key activity 2.1.2				951	951	951	2853	2.9%		2853
	Key Project Activity 2.1.3: Preparation of action plans for SGBV response	Help & Shelter	Others	No Budget cost							
	Sub-total for Key activity 2.1.3										
	Sub-total for Output 2.1				1244	951	951	3,146	3.1%		3146
	Key Project Activities	*Responsible Party	*Budget Category	*Description of Budget Items (maximum 15 words)	Amount Requested					Applicant Contribution	Total Budget
					Year 1	Year 2	Year 3	Total	%		
	Key Project Activity 2.2.1: Provision of on-site counseling	Help & Shelter	Local Consultants	Fee for 1 part-time Psychosocial support counsellor.	3,436	3,436	3,436	10308			10308

Outcome 2	Output 2.2	support	Help & Shelter	Travel	counselor 1 x 5 trips x US\$ 5 per mth	293	293	293	879			879		
		Sub-total for Key activity 2.2.1					3729	3729	3729	11187	11.2%		11187	
		Key Project Activity 2.2.2: Implement referral mechanism for follow up services	Help & Shelter	Others	No budget cost									
		Sub-total for Key activity 2.2.2												
		Sub-total for Output 2.2					3729	3729	3729	11,187	11.2%		11187	
Output 2.3	Key Project Activities	*Responsible Party	*Budget Category	*Description of Budget Items (maximum 15 words)	Amount Requested					Applicant Contribution	Total Budget			
					Year 1	Year 2	Year 3	Total	%					
	Key Project Activity 2.3.1: Develop training modules	Help & Shelter	Materials and Goods	Copies (30) of training modules for teachers attending workshop.		293			293			293		
	Sub-total for Key activity 2.3.1					293			293	0.3%		293		
	Key Project Activity 2.3.2: Conduct training workshop	Help & Shelter	Local Consultants	3 x 2 days teachers training workshop for 30 persons.		951	951	951	2853			2853		
	Sub-total for Key activity 2.3.2					951	951	951	2853	2.9%		2853		
	Key Project Activity 2.3.3: Revision of HFLE module to include SGBV.	Help & Shelter	Others	No budget cost										
	Sub-total for Key activity 2.3.3													
	Key Project Activity 2.3.4: Preparation of protocol and procedure	Help & Shelter	Others	No Budget Cost										

	guidelines to respond to SGBV in schools										
	Sub-total for Key activity 2.3.4										
	Sub-total for Output 2.3				1244	951	951	3,146	3.1%		3146
	Sub-total for Outcome 2				6217	5631	5631	17479	17.5%		17479

VI. 7: Detailed budget Monitoring and Evaluation (M&E), Audit and Management Costs

	Key Activities	*Responsible Party	*Budget Category	*Description of Budget Items (maximum 15 words)	Amount Requested					Applicant Contribution	Total Budget
					Year 1	Year 2	Year 3	Total	%		
M&E	Key M&E activity 1: Conduct a final external project evaluation	Help & Shelter	Local Consultants	External evaluator fee			3,000	3000			3000
	Key M&E activity 2: Collection and an alysis of monitoring data on results (outputs, outcomes and project goal)	Help & Shelter	Local Consultants	Bas eline and Endline study and developing and printingsurvey materials	192			192			192
	Key M&E activity 3: Monitoring of project activities through field visits	Help & Shelter	Others	Fee for Part time M & E Officer	1,751	1,751	1,751	5253			5253
		Help & Shelter	Travel	M & E Officer Travel	351	351	351	1053			1053
	Key M&E activity 4: Annual review meeting with key	Help & Shelter	Local Consultants	Cost for conducting review meeting once every 6 mths.	161	161	161	483			483

	stakeholders and beneficiaries										
	Key M&E activity 5: Mid- term project review	Help & Shelter	Others	Project review							
Sub-total for M&E					2455	2263	5263	9981	10.0%		9981
Audit	Key Audit activity 1: Conduct a final project audit	UN Women	Audit	Financial audit	3,500			3500			3500
	Sub-total for Audit					3500			3500	3.5%	
Personnel	Management	Help & Shelter	Salary for Project Staff	Project Coordinator fee (50%)	4,098	4,098	4,098	12294			12294
		Help & Shelter	Salary for Project Staff	Office Assistant (45%)	1,171	1,171	1,171	3513			3513
		Help & Shelter	Salary for Project Staff	voluntary services						1,171	1171
	Sub-total for Personnel					5269	5269	5269	15807	15.8%	1171
Equipment	Management	Help & Shelter	Communications and Audio Visual Equipment	Projector and flip chart stand	829			829		4,585	5414
	Sub-total for Equipment					829			829	0.8%	4585
UNTF Workshop	Participate in a Capacity Development Workshop organized by the UN Trust Fund	UN Women	UN Trust Fund Capacity Development Workshop	Travel tickets, DSA, etc.	10,000			10000			10,000
	Sub-total for UNTF Workshop					10000			10000	10.0%	
Direct Cost	Management	Help & Shelter	Indirect cost and Administrative Cost	Financial Management	2,330	2,330	2,330	6990		585	7575

	Sub-total for Indirect Cost			2330	2330	2330	6990	7.0%	585	7575
AA Fee	Management		Administrative Agent Fee							
	Sub-total for AA Fee									
Total for M&E and Management				24383	9862	12862	47107	47.1%	6341	53448

VI. 8: Budget Summary

Table 1: Budget summary by project activities and management costs

Outcome	Output	Activities	Amount Requested								Applicant Contribution	Total Budget
			Year 1	%	Year 2	%	Year 3	%	Total	%		
Outcome 1	Output 1.1	Activities 1.1.1 - Implement a creative arts programme for in and out of school youths	1,702	1.7%	1,702	1.7%	1,702	1.7%	5,106	5.1%	0	5,106
		Activities 1.1.2 - Development and dissemination of creative arts programme IEC products	1,249	1.2%	1,122	1.1%	1,122	1.1%	3,493	3.5%	0	3,493
	Output 1.2	Activities 1.2.1 - Development of modules and pre & Post test instruments to measure impact of project activities	781	0.8%	488	0.5%	488	0.5%	1,757	1.8%	0	1,757
		Activities 1.2.2 - Conduct programme of sensitization, awareness and modeling protected behaviors and strategies for school students.	8,195	8.2%	8,195	8.2%	8,195	8.2%	24,585	24.6%	0	24,585
	Output 1.3	Activities 1.3.1 - Conduct capacity building training workshop for project personnel	141	0.1%	141	0.1%	141	0.1%	423	0.4%	0	423
		Activities 1.3.2 - Develop an implementation plan of action and timeline for role out of project activities	0	0%	0	0%	0	0%	0	0%	0	0
Sub-total for Outcome 1			12,068	12.1%	11,648	11.7%	11,648	11.7%	35,364	35.4%	0	35,364
Outcome 2	Output 2.1	Activities 2.1.1 - Development of training modules.	293	0.3%	0	0%	0	0%	293	0.3%	0	293
		Activities 2.1.2 - Conduct training workshops	951	1.0%	951	1.0%	951	1.0%	2,853	2.9%	0	2,853
		Activities 2.1.3 - Preparation of action plans for SGBV response	0	0%	0	0%	0	0%	0	0%	0	0
	Output 2.2	Activities 2.2.1 - Provision of on-site counseling support	3,729	3.7%	3,729	3.7%	3,729	3.7%	11,187	11.2%	0	11,187
		Activities 2.2.2 - Implement referral mechanism for follow up services	0	0%	0	0%	0	0%	0	0%	0	0
	Output 2.3	Activities 2.3.1 - Develop training modules	293	0.3%	0	0%	0	0%	293	0.3%	0	293

		Activities 2.3.2 - Conduct training workshop	951	1.0%	951	1.0%	951	1.0%	2,853	2.9%	0	2,853
		Activities 2.3.3 - Revision of HFLE module to include SGBV.	0	0%	0	0%	0	0%	0	0%	0	0
		Activities 2.3.4 - Preparation of protocol and procedure guidelines to respond to SGBV in schools	0	0%	0	0%	0	0%	0	0%	0	0
Sub-total for Outcome 2			6,217	6.2%	5,631	5.6%	5,631	5.6%	17,479	17.5%	0	17,479
Sub-total for Project Activities			18,285	18.3%	17,279	17.3%	17,279	17.3%	52,843	52.9%	0	52,843
Management	M&E Activities	Key M&E activity 1: Conduct a final external project evaluation	0	0%	0	0%	3,000	3.0%	3,000	3.0%	0	3,000
		Key M&E activity 2: Collection and an alysis of monitoring data on results (outputs, outcomes and project goal)	192	0.2%	0	0%	0	0%	192	0.2%	0	192
		Key M&E activity 3: Monitoring of project activities through field visits	2,102	2.1%	2,102	2.1%	2,102	2.1%	6,306	6.3%	0	6,306
		Key M&E activity 4: Annual review meeting with key stakeholders and beneficiaries	161	0.2%	161	0.2%	161	0.2%	483	0.5%	0	483
		Key M&E activity 5: Mid- term project review	0	0%	0	0%	0	0%	0	0%	0	0
	Sub-total for M&E Activities		2,455	2.5%	2,263	2.3%	5,263	5.3%	9,981	10.0%	0	9,981
	Audit	Key Audit activity 1: Conduct a final project audit	3,500	3.5%	0	0%	0	0%	3,500	3.5%	0	3,500
	Personnel		5,269	5.3%	5,269	5.3%	5,269	5.3%	15,807	15.8%	1,171	16,978
	Equipment		829	0.8%	0	0%	0	0%	829	0.8%	4,585	5,414
	UNTF Workshop		10,000	10.0%	0	0%	0	0%	10,000	10.0%	0	10,000
Indirect Cost		2,330	2.3%	2,330	2.3%	2,330	2.3%	6,990	7.0%	585	7,575	
Administrative Agent Fee (UNCT only)		0	0%	0	0%	0	0%	0	0%	0	0	
Sub-total for M&E and Management			24,383	24.4%	9,862	9.9%	12,862	12.9%	47,107	47.1%	6,341	53,448
Grand Total			42,668	42.7%	27,141	27.2%	30,141	30.2%	99,950	100.0%	6,341	106,291

Table 2: Budget Summary by responsible party

Responsible Party	Budget Category	Amount Requested					Applicant Contribution	Total Budget
		Year 1	Year 2	Year 3	Total	%		
Help & Shelter	Project Activities	18,285	17,279	17,279	52,843	52.9%	0	52,843
	M&E and Management	10,883	9,862	12,862	33,607	33.6%	6,341	39,948
	Sub-total	29,168	27,141	30,141	86,450	86.5%	6,341	92,791
UN Women	Project Activities	0	0	0	0	0%	0	0
	M&E and Management	13,500	0	0	13,500	13.5%	0	13,500
	Sub-total	13,500	0	0	13,500	13.5%	0	13,500
Total		42,668	27,141	30,141	99,950	100.0%	6,341	106,291

VI. 9: Budget Narrative

The project will be implementing a number of capacity building workshops including:

- 6 day capacity building training workshop for project personnel, M&E officer, contractual service psycho social support counselor for delivery of project components including M&E strategies and tools for tracking progress of implementation
- Annual two-day teacher training workshops for delivery of the integrated schools prevention, protection and referral system , development of procedures and revision and training for delivery of HFLE modules on GBV, SV and other forms of exploitation
- Community workshops conducted once yearly for service providers, teachers, PTAs, school welfare officers, CBOs, FBOs and survivor support groups for increased knowledge transfer, improved competencies and skills and best practices.
- A creative arts programme to be held 1 day a week in the community during school terms.
- Sensitization sessions in the schools will be conducted regularly over the project period.

M&E

- Data and information tools will be developed for collection of baseline data. A questionnaire targeting approximately 30 respondents across the community on perceptions of violence; attitudes to violence; personal experiences of SGBV; knowledge about laws, services and their effectiveness will be administered.
- Participatory community mapping and focus group discussions will be held with groups identified in project proposal as beneficiaries of capacity building training, prevention and institutional strengthening to identify physical layout of communities, resources, socio/economic status, social services incidences and drivers of SGBV in communities and schools and attitudes, beliefs and patterns of behavior which contribute to SGBV.
- Six monthly in-house evaluation meetings will be held to gauge progress or lack of progress in achieving project objectives and results with project staff, contractual service providers, and other key stakeholders as necessary.
- Monthly data collection tools for use by project personnel will be developed, analyzed and monthly report disseminated to project staff, H&S board and others as contractually required.
- Regular on site visits to monitor project activities will be carried out by M&E officer

Contractual Service

Psychosocial Counselor: will offer psychosocial counselling to survivors of GBV, SV and other forms of violence and exploitation in schools and communities; work in collaboration with community based survivor support groups on capacity building and service delivery for survivors of violence and as community based referral counselors.

Equipment

The following equipment will be purchased in the first year and used throughout the duration of the execution of the project.

- **Projector:** will be used in conducting workshops, sensitization sessions and other related activities in the identified communities.
- **Flip Chart Stands:** One flip chart stand will be designated for each of the three communities and will be used in conducting sensitization sessions and workshops.

VII. Annual Work Plans : Year 1

	Activities	Time Frame (Year 1)				Responsible Party	Amount Requested	
		PQ1	PQ2	PQ3	PQ4			
Outcome 1: Outcome 1: Female adolescents are more able to protect themselves from SGBV through knowledge and improved attitudes towards their rights in three (3) schools in two communities	Output 1.1: 1. In and out of school youth become agents of change and peer educators in prevention of SGBV through enhancement of skills from creative arts programme	1.1.1: Implement a creative arts programme for in and out of school youths		✓	✓	✓	Help & Shelter	1,702
		1.1.2: Development and dissemination of creative arts programme IEC products				✓	Help & Shelter	1,249
	Sub-total for Output 1.1							2,951
	Output 1.2: 2. Students through awareness programmes able to recognise signs, risks, effects, attitudes and behaviors and enhance coping, conflict management and decision making skills to prevent and respond to SGBV	1.2.1: Development of modules and pre & Post test instruments to measure impact of project activities	✓				Help & Shelter	781
		1.2.2: Conduct programme of sensitization, awareness and modeling protected behaviors and strategies for school students.		✓	✓	✓	Help & Shelter	8,195
	Sub-total for Output 1.2							8,976
	Output 1.3: Project personnel increase their skills, knowledge and competencies to deliver project components, achieve project outcomes for female adolescents in three schools	1.3.1: Conduct capacity building training workshop for project personnel		✓			Help & Shelter	141
		1.3.2: Develop an implementation plan of action and timeline for role out of project activities	✓				Help & Shelter	0
	Sub-total for Output 1.3							141
	Total for Outcome 1							12,068
Outcome 2: Education professionals and community service providers in the 3 schools enhance prevention and response	Output 2.1: Service providers, CBOS, FBOS and other relevant stakeholders increase their knowledge, competencies, skills and best practices for prevention and response to SGBV.	2.1.1: Development of training modules.		✓		Help & Shelter	293	
		2.1.2: Conduct training workshops			✓	Help & Shelter	951	
		2.1.3: Preparation of action plans for SGBV response			✓	Help & Shelter	0	
	Sub-total for Output 2.1							1,244
	Output 2.2: Students who are victims of SGBV receive quicker, better quality	2.2.1: Provision of on-site counseling support		✓	✓	✓	Help & Shelter	3,729
		2.2.2: Implement referral mechanism for follow up			✓		Help & Shelter	0

to SGBV for students in 3 schools through improved protocols and procedures including effective referrals and access to psycho-social support	referrals and better targeted responses from an integrated and functioning school based system	services							
	Sub-total for Output 2.2							3,729	
	Output 2.3: Teachers respond effectively to students experiencing SGBV through direct support and the use of referral and reporting systems	2.3.1: Develop training modules		✓				Help & Shelter	293
		2.3.2: Conduct training workshop			✓			Help & Shelter	951
		2.3.3: Revision of HFLE module to include SGBV.		✓	✓			Help & Shelter	0
		2.3.4: Preparation of protocol and procedure guidelines to respond to SGBV in schools			✓	✓		Help & Shelter	0
	Sub-total for Output 2.3							1,244	
Total for Outcome 2							6,217		

M&E/Audit/ Management		Activities	Time Frame (Year 1)				Responsible Party	Amount Requested
			PQ1	PQ2	PQ3	PQ4		
M&E		1: Conduct a final external project evaluation					Help & Shelter	0
		2: Collection and an alysis of monitoring data on results (outputs, outcomes and project goal)	✓	✓	✓	✓	Help & Shelter	192
		3: Monitoring of project activities through field visits		✓	✓	✓	Help & Shelter	2,102
		4: Annual review meeting with key stakeholders and beneficiaries				✓	Help & Shelter	161
		5: Mid- term project review					Help & Shelter	0
Sub-total for M&E							2,455	
Audit		1: Conduct a final project audit					UN Women	3,500
Personnel							Help & Shelter	5,269
Equipment							Help & Shelter	829
UN Trust Fund Workshop			✓				UN Women	10,000
Indirect Cost							Help & Shelter	2,330
Administrative Agent Fee (UNCT)								0
Sub-total for Management							21,928	
Sub-total for M&E and Management							24,383	
Grand Total							42,668	

VII. Annual Work Plans : Year 2

	Activities	Time Frame (Year 2)				Responsible Party	Amount Requested	
		PQ1	PQ2	PQ3	PQ4			
Outcome 1: Outcome 1: Female adolescents are more able to protect themselves from SGBV through knowledge and improved attitudes towards their rights in three (3) schools in two communities	Output 1.1: 1. In and out of school youth become agents of change and peer educators in prevention of SGBV through enhancement of skills from creative arts programme	1.1.1: Implement a creative arts programme for in and out of school youths		✓	✓	✓	Help & Shelter	1,702
		1.1.2: Development and dissemination of creative arts programme IEC products				✓	Help & Shelter	1,122
	Sub-total for Output 1.1							2,824
	Output 1.2: 2. Students through awareness programmes able to recognise signs, risks, effects, attitudes and behaviors and enhance coping, conflict management and decision making skills to prevent and respond to SGBV	1.2.1: Development of modules and pre & Post test instruments to measure impact of project activities	✓				Help & Shelter	488
		1.2.2: Conduct programme of sensitization, awareness and modeling protected behaviors and strategies for school students.		✓	✓	✓	Help & Shelter	8,195
	Sub-total for Output 1.2							8,683
	Output 1.3: Project personnel increase their skills, knowledge and competencies to deliver project components, achieve project outcomes for female adolescents in three schools	1.3.1: Conduct capacity building training workshop for project personnel		✓			Help & Shelter	141
		1.3.2: Develop an implementation plan of action and timeline for role out of project activities	✓				Help & Shelter	0
	Sub-total for Output 1.3							141
	Total for Outcome 1							11,648
Outcome 2: Education professionals and community service providers in the 3 schools enhance prevention and response	Output 2.1: Service providers, CBOS, FBOS and other relevant stakeholders increase their knowledge, competencies, skills and best practices for prevention and response to SGBV.	2.1.1: Development of training modules.		✓			Help & Shelter	0
		2.1.2: Conduct training workshops			✓		Help & Shelter	951
		2.1.3: Preparation of action plans for SGBV response			✓		Help & Shelter	0
	Sub-total for Output 2.1							951
	Output 2.2: Students who are victims of SGBV receive quicker, better quality	2.2.1: Provision of on-site counseling support	✓	✓	✓	✓	Help & Shelter	3,729
2.2.2: Implement referral mechanism for follow up						Help & Shelter	0	

to SGBV for students in 3 schools through improved protocols and procedures including effective referrals and access to psycho-social support	referrals and better targeted responses from an integrated and functioning school based system	services							
	Sub-total for Output 2.2							3,729	
	Output 2.3: Teachers respond effectively to students experiencing SGBV through direct support and the use of referral and reporting systems	2.3.1: Develop training modules		✓				Help & Shelter	0
		2.3.2: Conduct training workshop			✓			Help & Shelter	951
		2.3.3: Revision of HFLE module to include SGBV.						Help & Shelter	0
		2.3.4: Preparation of protocol and procedure guidelines to respond to SGBV in schools						Help & Shelter	0
Sub-total for Output 2.3							951		
Total for Outcome 2							5,631		

	Activities	Time Frame (Year 2)				Responsible Party	Amount Requested	
		PQ1	PQ2	PQ3	PQ4			
M&E/Audit/ Management	M&E	1: Conduct a final external project evaluation					Help & Shelter	0
		2: Collection and an alysis of monitoring data on results (outputs, outcomes and project goal)	✓	✓	✓	✓	Help & Shelter	0
		3: Monitoring of project activities through field visits	✓	✓	✓	✓	Help & Shelter	2,102
		4: Annual review meeting with key stakeholders and beneficiaries				✓	Help & Shelter	161
		5: Mid- term project review		✓			Help & Shelter	0
	Sub-total for M&E							2,263
	Audit	1: Conduct a final project audit					UN Women	0
	Personnel						Help & Shelter	5,269
	Equipment						Help & Shelter	0
	Indirect Cost						Help & Shelter	2,330
	Administrative Agent Fee (UNCT)							0
Sub-total for Management							7,599	
Sub-total for M&E and Management							9,862	
Grand Total							27,141	

VII. Annual Work Plans : Year 3

	Activities	Time Frame (Year 3)				Responsible Party	Amount Requested	
		PQ1	PQ2	PQ3	PQ4			
Outcome 1: Outcome 1: Female adolescents are more able to protect themselves from SGBV through knowledge and improved attitudes towards their rights in three (3) schools in two communities	Output 1.1: 1. In and out of school youth become agents of change and peer educators in prevention of SGBV through enhancement of skills from creative arts programme	1.1.1: Implement a creative arts programme for in and out of school youths		✓	✓		Help & Shelter	1,702
		1.1.2: Development and dissemination of creative arts programme IEC products			✓		Help & Shelter	1,122
	Sub-total for Output 1.1							2,824
	Output 1.2: 2. Students through awareness programmes able to recognise signs, risks, effects, attitudes and behaviors and enhance coping, conflict management and decision making skills to prevent and respond to SGBV	1.2.1: Development of modules and pre & Post test instruments to measure impact of project activities	✓				Help & Shelter	488
		1.2.2: Conduct programme of sensitization, awareness and modeling protected behaviors and strategies for school students.		✓	✓		Help & Shelter	8,195
	Sub-total for Output 1.2							8,683
	Output 1.3: Project personnel increase their skills, knowledge and competencies to deliver project components, achieve project outcomes for female adolescents in three schools	1.3.1: Conduct capacity building training workshop for project personnel		✓			Help & Shelter	141
		1.3.2: Develop an implementation plan of action and timeline for role out of project activities	✓				Help & Shelter	0
	Sub-total for Output 1.3							141
	Total for Outcome 1							11,648
Outcome 2: Education professionals and community service providers in the 3 schools enhance prevention and response	Output 2.1: Service providers, CBOS, FBOS and other relevant stakeholders increase their knowledge, competencies, skills and best practices for prevention and response to SGBV.	2.1.1: Development of training modules.		✓			Help & Shelter	0
		2.1.2: Conduct training workshops			✓		Help & Shelter	951
		2.1.3: Preparation of action plans for SGBV response			✓		Help & Shelter	0
	Sub-total for Output 2.1							951
	Output 2.2: Students who are victims of SGBV receive quicker, better quality	2.2.1: Provision of on-site counseling support	✓	✓	✓		Help & Shelter	3,729
2.2.2: Implement referral mechanism for follow up						Help & Shelter	0	

to SGBV for students in 3 schools through improved protocols and procedures including effective referrals and access to psycho-social support	referrals and better targeted responses from an integrated and functioning school based system	services							
	Sub-total for Output 2.2							3,729	
	Output 2.3: Teachers respond effectively to students experiencing SGBV through direct support and the use of referral and reporting systems	2.3.1: Develop training modules		✓				Help & Shelter	0
		2.3.2: Conduct training workshop			✓			Help & Shelter	951
		2.3.3: Revision of HFLE module to include SGBV.						Help & Shelter	0
		2.3.4: Preparation of protocol and procedure guidelines to respond to SGBV in schools						Help & Shelter	0
	Sub-total for Output 2.3							951	
Total for Outcome 2							5,631		

	Activities	Time Frame (Year 3)				Responsible Party	Amount Requested	
		PQ1	PQ2	PQ3	PQ4			
M&E/Audit/ Management	M&E	1: Conduct a final external project evaluation			✓	✓	Help & Shelter	3,000
		2: Collection and an alysis of monitoring data on results (outputs, outcomes and project goal)	✓	✓	✓		Help & Shelter	0
		3: Monitoring of project activities through field visits	✓	✓	✓		Help & Shelter	2,102
		4: Annual review meeting with key stakeholders and beneficiaries				✓	Help & Shelter	161
		5: Mid- term project review					Help & Shelter	0
	Sub-total for M&E							5,263
	Audit	1: Conduct a final project audit				✓	UN Women	0
	Personnel						Help & Shelter	5,269
	Equipment						Help & Shelter	0
	Indirect Cost						Help & Shelter	2,330
	Administrative Agent Fee (UNCT)							0
Sub-total for Management							7,599	
Sub-total for M&E and Management							12,862	
Grand Total							30,141	

VIII. Required Attachments

A. Full-fledged Proposal Signed Coversheet

For civil society and government applicants:

[FFPCoverSheetOrganizations.doc](#)

B. Signed Memorandum of Understanding

For UN Country Team applicants Only:

C. Legal registration

For civil society applicant only:

[Help & Shelter-Registered\[1\].pdf](#)

D. Resident Coordinator endorsement letter

For UN Country Teams only:

E. Government request letter

For UN Country Teams only:

IX. Optional Attachments

A. Supporting Documents/Appendices

For all applicants:

[Gender-Based Violence Final Report .pdf](#)

[Governance, Policies & Procedures Manual \(updated January 2013\).pdf](#)

[Help & Shelter's Child Protection Policy \(January 2011\).pdf](#)

B. Endorsement/Support letter

For all applicants:

[Red Thread endorsement letter\[1\].pdf](#)

[Letter of Intent.pdf](#)

[Letter - Sterling.pdf](#)

[Letter - Toucan Industries.pdf](#)

[MOE SUPPORT LETTER.pdf](#)